



Name of Committee:	STANDARDS
Meeting Date:	18 September 2007
Directorate:	
Corporate Manager:	Francis Fernandes Solicitor to the Council
Agenda Status:	Public part of Cabinet Agenda

Report Title**WORK PLAN****Recommendations**

That the Committee agrees the work plan, attached at Appendix "A"

Background

Standards Committee considered a draft Work Plan at its meeting on 10 July 2007 and accepted it subject to item 8 of the Work Plan including a review of relevant policies and protocols relating to the conduct of employees.

Following a meeting between the Monitoring Officer, Deputy Monitoring Officer and the Chair of Standards Committee, timescales were agreed for the delivery of the plan. These can be found in Appendix A

Background Papers

FJF – Standards File

Authors: F Fernandes, Solicitor to the Council Tel: 837334

APPENDIX A

STANDARDS COMMITTEE WORK PROGRAMME – 2007 ONWARDS

1. Code of Conduct Training for Members **[to be determined]**.
2. Standards Training for Members of Standards Committee **[to be determined]**.
3. Code of Conduct Training for parish Councillors [to be determined].
4. Review Register of Interests & Gifts & Hospitality for Employees and Members **[by December 2007]**.
5. Review as to how effectively Members comply with the Code of Conduct **[by March 2008]**.
6. Review of the workings of the Standards Committee **[by March 2008]**.
7. Conduct Quarterly Review of Complaints Handling and Ombudsman Reports as received **[by December 2007]**.
8. Review of Relevant Policies, e.g. Whistleblowing Policy & Procedures **[by March 2008]**.
9. Publicise Role and Work of Standards Committee – Action Plan to be Developed **[by December 2007]**.
10. Review of Ethical Governance Health Check & Any Action Arising **[by March 2008]**.
11. Prepare Annual Report for Full Council **[by March 2008]**.